REQUEST FOR EXPRESSIONS OF INTEREST (REOI)

TECHNICAL ADVISOR CONSULTANT FOR THE IDEAS GRANT CONSORTIUM

WHO WE ARE

Ingressive for Good (I4G) is an NGO focusing our efforts on funding, education, and networking to yield a deeper and higher quality pool of tech talent, add value to both the startup and mature markets, and create commercially viable products/services with higher returns. We leverage our deep knowledge of and direct access to tech-enabled populations and millennials in Africa to develop a pipeline between technical skills development and startup funding along with the social infrastructure to support it.

IDEAS GRANT

The Innovation Development and Effectiveness in the Acquisition of Skills (IDEAS) grant is an initiative aimed at enhancing digital skills and fostering employment opportunities in Nigeria. The grant primarily focuses on developing the capabilities of Nigerian youth, including women and individuals with disabilities, to prepare them for the rapidly evolving digital economy. By equipping participants with essential digital skills, the initiative aims to enhance their employability and entrepreneurial capabilities.

The consortium comprising Ingressive for Good and Semicolon Africa plays a crucial role in the execution of the IDEAS grant. Ingressive for Good is known for its commitment to empowering African youth through technology education and career opportunities, while Semicolon Africa focuses on transforming Africa by grooming software engineers and tech entrepreneurs.

JOB OVERVIEW

The Technical Advisor is a key role responsible for providing technical expertise and guidance across various technical aspects of the organization's operations. This role involves ensuring the optimal performance, security, and efficiency of technical systems and processes, as well as driving innovation and best practices in technology implementation.

TERMS OF REFERENCE

OBJECTIVES OF THE CONSULTANCY

The specific objectives and expected outcomes of the Technical Advisor's role in overseeing the implementation of the IDEAS grant through the consortium of Ingressive for Good and Semicolon Africa are as follows:

Technical Guidance: Offer technical guidance and support across various technical domains, including but not limited to website development, digital platforms, IT infrastructure, and software applications.

System Optimization: Identify opportunities to optimize existing technical systems and processes to enhance their effectiveness, efficiency, and security.

Innovation and Best Practices: Drive innovation and promote best practices in technology implementation, ensuring that I4G stays abreast of technological advancements and industry standards.

Technical Leadership: Provide technical leadership and expertise to internal teams and external partners, fostering a culture of excellence and continuous improvement in technical operations.

SCOPE OF WORK

The key responsibilities and tasks expected from the Technical Advisor overseeing the IDEAS grant for the Ingressive for Good and Semicolon Africa consortium are as follows:

Technical Consultation: Provide technical consultation and advice to internal teams and external partners on various technical matters, including system architecture, software development, and IT infrastructure.

System Assessment: Conduct assessments of existing technical systems and processes to identify areas for improvement and optimization.

Technology Evaluation: Evaluate new technologies and tools for potential adoption, considering their impact on I4G's operations and strategic objectives.

Technical Leadership: Provide technical leadership and mentorship to teams within I4G, ensuring that they adhere to best practices and industry standards.

Innovation Initiatives: Lead and support innovation initiatives aimed at improving technical capabilities and driving efficiency in operations.

Stakeholder Engagement: Collaborate with internal and external stakeholders to align technical initiatives with organizational goals and requirements.

These responsibilities are critical to ensuring that the project achieves its goal of enhancing digital skills and creating employment opportunities, thereby contributing to the socio-economic development of Nigeria.

DURATION OF THE CONSULTANCY

The expected duration of the consultancy contract for the Technical Advisor role in the Ingressive for Good and Semicolon Africa consortium, in alignment with the IDEAS grant, is **six months.** This timeframe is set to ensure focused and dedicated leadership in the critical initial phase of the grant implementation.

The contract also includes the potential for extension, contingent upon the project's needs and the successful completion of the grant objectives. Moreover, there is an opportunity for the consultant, upon successful performance and achievement of key deliverables, to transition into a more permanent role. This transition is based on the evaluation of the consultant's effectiveness in meeting the project's goals and their ability to lead the initiative into its next phase.

This structure ensures that the Technical Advisor is motivated to deliver results within the specified timeframe while also providing a pathway for continued leadership and contribution to the project's long-term success.

DELIVERABLES

The key deliverables expected from the Technical Advisor for the IDEAS grant project managed by the Ingressive for Good and Semicolon Africa consortium are as follows:

Technical Consultation Reports: Reports documenting technical consultations and recommendations provided to internal teams and external partners.

System Assessment Reports: Assessments of existing technical systems and processes, including recommendations for improvement and optimization.

Technology Evaluation Reports: Evaluations of new technologies and tools, including recommendations for adoption and implementation.

Technical Leadership Documentation: Documentation of technical leadership initiatives and mentorship provided to internal technical teams.

Innovation Initiative Reports: Reports on innovation initiatives aimed at improving technical capabilities and driving efficiency in operations.

Stakeholder Engagement Documentation: Documentation of stakeholder engagement activities related to technical initiatives.

These deliverables are crucial for ensuring that the programs are progressing as planned, achieving their objectives, and providing transparency to stakeholders, including the grant providers and consortium members.

QUALIFICATIONS AND EXPERIENCE

The required qualifications and experience for the role of Technical Advisor for the IDEAS grant project managed by the Ingressive for Good and Semicolon Africa consortium include:

Academic Qualification: A bachelor's degree in Computer Science, Information Technology, or a related field.

Experience: A minimum of 2 years experience in technical advisory roles, with a focus on providing guidance and support across various technical domains.

Skills: Strong technical skills in a variety of areas, including system architecture, software development, IT infrastructure, and emerging technologies.

Leadership Abilities: Strong leadership abilities with a track record of providing technical leadership and mentorship to technical teams.

Communication Skills: Excellent communication and interpersonal skills, with the ability to effectively communicate technical concepts to non-technical stakeholders

The combination of these qualifications and experiences will equip the Technical Advisor to effectively manage the complexities of the IDEAS grant project and contribute significantly to its success.

EVALUATION CRITERIA

The evaluation of EOIs for the Technical Advisor role in the IDEAS grant project managed by the Ingressive for Good and Semicolon Africa consortium will be based on the following criteria:

- **Technical Expertise:** Depth of technical knowledge and experience across various technical domains.
- **Leadership Skills:** Ability to provide technical leadership and mentorship to technical teams.
- **Innovation and Best Practices:** Demonstrated ability to drive innovation and promote best practices in technology implementation.
- **Stakeholder Engagement:** Ability to effectively engage with internal and external stakeholders to align technical initiatives with organizational goals.
- **Communication Skills:** Effective communication and interpersonal skills, with the ability to communicate technical concepts clearly and concisely.

Each EOI will be evaluated comprehensively based on these criteria to ensure that the selected Technical Advisor is the best fit for achieving the objectives of the IDEAS grant project.

SUBMISSION REQUIREMENTS

Format of the EOI:

- Your EOI should be typed and submitted in a clear, readable format, preferably in PDF or in the body of the email.

Required Documents:

- Introduction Email / Cover Letter: Introduce yourself and explain why you are the best candidate for this role. Highlight your relevant experience and motivation for applying.

- Curriculum Vitae (CV): Provide a detailed CV that includes your educational background, professional experience, and any relevant skills or certifications.

Submission Deadline:

- EOIs must be submitted by February 9th, 2024.
- Late submissions will not be considered.

Submission Method:

- Expressions of interest should be sent via email to sean@ingressive.org / cc: fawzy@ingressive.org
- Ensure that the subject line of the email is clearly marked: "Technical Advisor Role – IDEAS Grant Project".

Confirmation of Receipt:

Upon submission, you will receive an email confirming the receipt of your EOI.

If you do not receive a confirmation within 24 hours, please contact fawzy@ingressive.org

Additional Information:

- It is advisable to keep a copy of your EOI for your records.

- Any queries regarding the EOI submission should be directed to Fawzyyah Danmole | Communications Manager.

TERMS AND CONDITIONS

When submitting an EOI for the IDEAS grant project, it's important to be aware of the following specific terms and conditions:

Confidentiality Requirements:

- The consultant will be required to sign a confidentiality agreement to ensure that all information related to the project, including sensitive data, intellectual property, and internal communications, remains confidential.
- Unauthorized disclosure of any confidential information may lead to legal action.

Intellectual Property Rights:

- Any materials, reports, documents, or systems developed by the consultant during the course of the project will be the property of the Ingressive for Good and Semicolon Africa consortium.
- The consultant may be required to waive any intellectual property rights over materials created specifically for the project.

Payment Terms:

- Payment schedules and terms will be outlined in the consultancy contract. Typically, payments are made upon completion of specified deliverables or milestones.
- Late or incomplete deliverables may result in delayed payments or adjustments to payment amounts.

Conflict of Interest:

- The consultant must disclose any potential conflicts of interest that may impact their ability to perform duties impartially and effectively.
- Engaging in activities that conflict with the interests of the project during the consultation period is prohibited.

Termination Clause:

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The contract will include provisions for termination, detailing the circumstances under which either party can terminate the agreement and the notice period required.

Liability and Indemnification:

The consultant may be required to indemnify the consortium against any liabilities, damages, or costs arising from their services.

Compliance with Laws and Regulations:

The consultant must comply with all applicable laws and regulations in the execution of their duties.

Performance Review:

- The consultant's performance may be reviewed periodically, and continuation of the contract could be contingent upon satisfactory performance.
- It's crucial to thoroughly read and understand all terms and conditions outlined in the consultancy contract before signing, as these will govern the professional relationship and expectations throughout the project duration.